



May 16th 2016

Centre Court Tennis Club
55 Hospital Rd
East Providence, RI 02915

RE : Permanent Court Groups

Dear _____,

I am delighted to inform you that the perm court costs will remain at the 2015/2016 rate for the upcoming year. On behalf of the Centre Court staff, I would like to thank you and your group members for your patronage during the 2015/2016 season. Now that the indoor tennis season is rapidly coming to an end, I would like to notify you about some important announcements regarding the final invoices, make-up time for the season, reserving court time for the fall 2016/2017 season. I am delighted to inform you that the perm court costs will remain at the 2015/2016 rate for the upcoming year.

Final Invoices/Make-Up time for the 2016/2017 Season

Enclosed, please find your group's final invoice for the 2015/2016 season. I respectfully request that all group members please settle their remaining balances with the club by no later than May 31st. Please contact the club should you have any questions or concerns regarding your group's final invoice.

The period of June 1st – June 14th can be used to make up court time missed during the season due to holidays, inclement weather, scheduling conflicts etc. Groups requiring make-ups can play at their normal court time or at any other time that is available during the make-up period. Please contact the club to schedule make-up time for your group.

Reserved Court Time for the 2016/2017 Season

The 2016/2017 season will run 38 weeks from September 6th 2016 until May 31th 2017. To reserve your group's court time for next season, a \$100.00 non-refundable deposit (cash, check, or major credit card) must be submitted to the club by July 15th. Please note that the enclosed application form for the 2016/2017 season court time should also be completed and submitted at the time of your group's deposit.

Any group desiring a change in time and/or court may indicate so on the application form. If you are in need of additional players or substitutes, please let our staff know as we will try to help your group find the needed players.



In closing, I would like to thank you again for your patronage and loyalty to Centre Court. Please do not hesitate to contact me at the club if you have any questions or concerns. Have a wonderful spring and summer, and I look forward to seeing you on the courts in September!

Yours sincerely,

Joseph Bevilacqua
Club Manager
Centre Court Tennis Club
55 Hospital Road
East Providence, RI 02915
401-437-1210

Enclosures:

2015/2016 Final Invoice
2016/2017 Reserved Time Application Form
2016/2017 New Invoice